

## **Commissioners of St. Mary's County Meeting Meeting (Tuesday, March 15, 2016)**

*Generated by Sharon Ferris on Tuesday, March 15, 2016*

### **Members present**

Commissioner President James R. Guy  
Commissioner Michael L. Hewitt  
Commissioner Tom Jarboe  
Commissioner Todd B. Morgan  
Commissioner John E. O'Connor  
Dr. Rebecca Bridgett, County Administrator  
Sharon Ferris, Recorder

### **1. WELCOME**

Commissioner President Guy called the meeting to order at 9:00 am in the Chesapeake Building meeting room, Governmental Center.

### **Approval of Minutes**

I move to approve the minutes of March 8, 2016 as presented.

Motion by Commissioner Tom Jarboe, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

### **2. RECOGNITION(S)**

A Proclamation was presented for Women's History Month.

### **3. COUNTY ADMINISTRATOR**

#### **A. DRAFT AGENDA ITEMS FOR MARCH 22 AND 29, 2016**

#### **B. STATE'S ATTORNEY'S OFFICE - State Department of Human Resources Cooperative Reimbursement Agreement US1611**

I move to approve the Child Support Enforcement Administration Cooperative Reimbursement Agreement, Project US1611, from the State of Maryland Department of Human Resources on behalf of the State's Attorney's Office, Child Support Division in the amount of \$636,031, and the related budget amendment that includes increasing Grant funding by \$7,953 and increasing County funding by \$4,829 using the Commissioners' Emergency Reserve, and authorize the Commissioner President to execute the related documents.

Motion by Commissioner Tom Jarboe, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

**C. CIRCUIT COURT - State Department of Human Resources CSEA Cooperative Reimbursement Agreement US1627**

I move to approve the Child Support Enforcement Administration Cooperative Reimbursement Agreement, Project US1627, from the State of Maryland Department of Human Resources on behalf of the Circuit Court for funding support to provide child support enforcement services in the amount of \$13,560, and the related budget amendment to increase the project budget by \$348, and authorize the Commissioner President to execute the related documents.

Motion by Commissioner John E. O'Connor, second by Commissioner Michael L. Hewitt.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

**D. DEPARTMENT OF EMERGENCY SERVICES & TECHNOLOGY - Federal Fiscal Year 2015-16 Hazardous Materials Emergency Preparedness (HMEP) grant award**

I move to approve the FFY 2015-16 Hazardous Materials Emergency Preparedness Grant (Project US1634), from the Maryland Emergency Management Agency on behalf of the Emergency Services & Technology Department for support in providing increase awareness and training in hazardous materials accidents and emergency situations in the amount of \$7,800.00 and the related budget amendment to decrease the project budget by \$2,200, and authorize the Commissioner President to execute the related documents.

Motion by Commissioner John E. O'Connor, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

**E. DEPARTMENT OF ECONOMIC DEVELOPMENT - Rural Legacy Area Prioritization**

I move to approve and execute a letter to the Maryland Department of Natural Resources, Rural Legacy Program stating the County's preference of the Mattapany Rural Legacy Area as the priority for State Rural Legacy funding and, furthermore, naming the Huntersville Rural Legacy Area as a second priority for any additional land preservation funding from the State.

Motion by Commissioner Todd B. Morgan, second by Commissioner Tom Jarboe.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

**F. OFFICE OF THE COUNTY ATTORNEY - Administrative Procedures Resolution**

I move that the proposed Resolution revising administrative procedures for the St. Mary's County Government be adopted.

Motion by Commissioner Todd B. Morgan, second by Commissioner Tom Jarboe.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

#### **4. COMMISSIONER'S TIME**

The Commissioners highlighted events attended over the past week and provided general comments.

#### **5. EXECUTIVE SESSION**

I move to enter into Executive Session for the purpose of discussing Personnel.

Motion by Commissioner Todd B. Morgan, second by Commissioner Tom Jarboe.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

#### **EXECUTIVE SESSION**

##### **A. Personnel**

Present: Commissioner President James R. Guy  
Commissioner Michael Hewitt  
Commissioner Tom Jarboe  
Commissioner John O'Connor  
Commissioner Todd B. Morgan  
Dr. Rebecca Bridgett, County Administrator  
Phil Shire, Director, Land Use and Growth Management  
Catherine Pratson, Director, Human Resources  
George Sparling, County Attorney  
Christine Fleming, Recorder

Authority: Local Government Article 24, Section 4-210(a)1

Time Held : 9:38 am - 10:20 am

Subject: Personnel

#### **6. ADJOURN**

The meeting adjourned at 10:20 am.

Minutes Approved by the Commissioners of St. Mary's County on \_\_\_\_\_

\_\_\_\_\_  
Sharon Ferris, Senior Administrative Coordinator

## **7. BUDGET WORK SESSION**

The Commissioners conducted an FY 2017 Budget Work Session to follow-up on items from prior Budget Work Sessions and discuss Board and State Agency budget requests.

## **8. ADJOURN**